**WORKING WITH PEAKHURST PUBLIC SCHOOL**

In schools, a child’s educational goals are developed within the school setting through an IEP (Individual Education Plan). Allied health and therapy planning should be consistent and directly related to the outcomes established in the student’s learning program.

When working with the parents’ choice of provider Peakhurst Public School support classes staff will:

* Continue to provide reasonable adjustment for students with disability
* Work in consultation with families, carers, therapists, and other specialists in decision making
* Support a routine-based approach where learning is embedded in the child’s routine and IEP.

**At Peakhurst Public School the principal is ultimately responsible for school operational matters, including decisions to grant school access to an NDIS funded provider. A principal’s decision to grant school access will be made in consultation with families, the schools’ learning and support team and/or other school staff**

NDIS will fund allied health and other therapy supports that relate to a participant’s disability and are for increasing functional capacity. Supports delivered in schools can include speech therapy, physiotherapy, occupational therapy and behaviour support. Provision in schools must be part of an adjustment that contributes to student learning.

NDIS funded services at Peakhurst Public School should contribute to and be integrated with, student learning and its delivery should not interfere with individual and broader teaching and student learning programs. Functional therapy and allied health provision during school hours should contribute to identified and agreed student educational outcomes.

**COVID-19**

An allied health provider may only come on site if they have been double vaccinated and will be required to show proof of vaccination. They will need to scan the QR code and sign in. They can then proceed to their client’s classroom where the classroom teacher will direct them to an area where they can work with the student. A mask must be worn at all times. When leaving please let the office know.

**HOW TO BEGIN THE PROCESS**

After the NDIS plan has been, completed parents/carers should make initial approaches to the school Principal in writing if they wish for their child to receive NDIS funded services at school. The following documents can be downloaded from the school website on the Support Classes tab [www.peakhurst-p.school@det.nsw.com.au](http://www.peakhurst-p.school@det.nsw.com.au) :-

* *Therapy provision during school hours including NDIS Service. Peakhurst Public School’s Process*
* *Peakhurst Public School NDIS Policy*
* *Engagement Agreement*
* *Declaration for Child Related Work form*
* *Requesting the delivery of an NDIS-funded disability therapy service for your child at an NSW public school. Information for parents and carers*

**CLEARANCE**

All providers must have clearance to work with children by completing the *Declaration for Child Related Work* form. This clearance will take up to three school days to be approved. It can be scanned and emailed to Martina Zanetti at martina.zanetti@det.nsw.edu.au. It will be submitted by the school office to the Department of Education. Please contact the school on **9153 9157** to find out if your clearance has been approved before scheduling a time to start working with a student. If you already have clearance, please have ID and give your number to the front office upon arrival.

**ENGAGEMENT AND SERVICE AGREEMENTS**

An *Engagement* and *Service Agreement* must be completed for each student. This can be downloaded from the school website [www.peakhurst-p.school@det.nsw.com.au](http://www.peakhurst-p.school@det.nsw.com.au). and needs to be given to the front office on the first visit. This will be signed off by the school principal and stored securely on site.

**CANCELLATIONS**

Please give the class teacher twenty-four hours’ notice if unable to attend scheduled appointment.

We look forward to continuing work with current the providers and welcome new providers who will join us in 2022.